

Ref. Reg.Off/QEC/Notification/2024/11

May 30, 2024

## **NOTIFICATION**

The competent authority is pleased to notify the establishment of the **Institutional Quality Circle (IQC)** of Iqra University in congruence with the directions of HEC contained in the Revamped Quality Assurance (QA) Framework (PSG-2023).

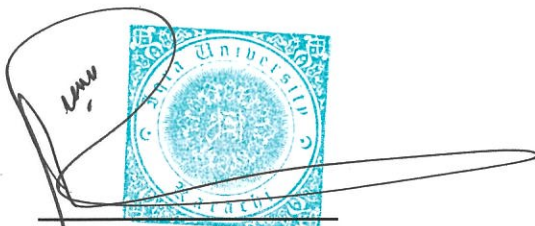
The composition of the IQC is as follows:

- |   |           |
|---|-----------|
| • Vice Chancellor                                 | (Chair)   |
| • Registrar                                       | (Member)  |
| • Director (QEC)                                  | (Member)  |
| • Directors Campuses                              | (Members) |
| • Deans   | (Members) |
| • Director (ORIC)                                 | (Member)  |
| • Director (AASR)                                 | (Member)  |
| • Director (Digital Transformation)               | (Member)  |
| • Director (Finance)                              | (Member)  |
| • Director (Administration)                       | (Member)  |
| • Director (HR)                                   | (Member)  |
| • Head (Admissions & SEU)                         | (Member)  |
| • Manager (International Office)                  | (Member)  |
| • Head (Placements, Alumni and Corporate Liaison) | (Member)  |
| • Manager (CPL)                                   | (Member)  |
| • Student Council Representatives (2)             | (Members) |

The **terms of reference (ToRs)** for the IQC are:

- To monitor all relevant external guidance and requirements related to quality assurance, initiating and coordinating action as appropriate.
- To develop and keep under review Academic Policy and Quality Framework, that is, the systems, policies and guidance for assuring and enhancing the quality of students' learning experience and maintaining academic standards, and to consider and manage the outcomes of these processes.

- To have oversight of the university's approach to assuring the completeness, accuracy, reliability and fitness for the purpose of information provided for applicants and students.
- To maintain operational oversight of academic and student-related policy and legislation, considering proposals for minor and operational legislative changes, consulting with legal services as appropriate.
- To consider proposals for the addition, withdrawal, suspension, and exceptional amendment of programmes of study of the university. This will normally be undertaken by chair's action for regular reporting to a subsequent meeting of the committee.



**Aseem Majid Rizvi**  
**Registrar**

Cc: All concerned